



Pierce County
FIRE PROTECTION DISTRICT No.17
Headquarters – Station 170
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Eatonville, WA
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**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

December 21, 2015

The regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue 17 held at 302 McNaught Street South, Roy WA 98580, was called to order at 7:00 p.m. Chairman Guenther led the Pledge of Allegiance.

ROLL CALL

Present: Commissioner John Christian, Chairman Mark Guenther, Commissioner Dan Morris, Commissioner John Sebastian and Commissioner Olivia Werner

FC Vellias, DC Grant, as well as several firefighters.

CONSENT AGENDA

- **Minutes** – Meeting Minutes from the Budget Hearing held on November 16, 2015, Regular Meeting Minutes from November 16, 2015, and Special Meeting Minutes from December 1 and December 3, 2015.
- **Accounts Payable Vouchers** – Numbered 1540 – 1616 for the amount of **\$80,590.56**
- **Payroll Vouchers** – Numbered 1625 – 1682 for the amount of **\$380,332.98**
- **Total Amount for Payroll and Vouchers** - **\$460,923.54**

On a motion made by Commissioner Werner and seconded by Commissioner Christian, “the Consent Agenda” for the December 21, 2015 Regular Fire Commissioners Meeting was unanimously approved.

FIREFIGHTER OATH:

- Newly hired Firefighter/Paramedics were present for swearing in and pinning. Chief Vellias, DC Grant, and AC Yount spoke on behalf of the Alan Rivas, Chris Johnson, and Corey Kneeshaw. Alan Rivas was not available due to a family emergency.

A break was called after the pinning to celebrate with cake and photos.

LOCAL 726 :

- FC Vellias noted that IAFF 726 donated many gifts for the Association Christmas Families.

Cadets: None

PUBLIC COMMENT – None

SECRETARY CORRESPONDENCE - *Enclosed*

CHIEFS' REPORT -

Monthly Call Report ----- 2015 2014

Total Calls This Month:	256	196
Year-To-Date Calls:	2339	2205

- **November Revenue Worksheet:**
FC Vellias reported that the District has paid the 2016 HRA and received the Fire Protection Contract money from UW Pack Forest. The District is online to stay off County warrants moving into 2016.
- **Paramedic Hiring:**
The District is reviewing two (2) applicants. If accepted, these new employees will attend the West Pierce Academy.
- **Internal Lieutenant Promotions:**
FC Vellias announced that Isaac Paulson and John Walsh have been promoted to Lieutenant.
- FC Vellias congratulated Adam Durham for a good job in coordinating the Santa Runs.
- **DC/AC Reports.**
 - AC Yount – See attached**
 - ✓ AC Yount reviewed EMS Committee Reports.
 - ✓ AC Yount reported that the EMS Group will meet with the Fire Chiefs in regards to a County Wide Medic One System.
 - DC Grant – See attached**
 - ✓ DC Grant presented an Apparatus Service Report.
 - ✓ DC Grant presented an update on the Pack Forest production company event. He gave a big “THANKS” to all who worked the EMS standbys
- **BVFF Recap: None**
- **Community Events**
 - ✓ Association Appreciation Banquet
 - ✓ Santa Sits were held at Station 171 and Station 84 and were well attended.
 - ✓ Kings Ranch Santa visit.
 - ✓ Santa Fire Engine runs throughout the district.
 - ✓ Delivery to three (3) Christmas Families

UNFINISHED BUSINESS

1) Nomination for 2016 Chair and Vice Chair

Commissioner Guenther opened the nominations for Chair. He announced that at the last meeting he had received nominations for Dan Morris and Olivia Werner. He asked for other nominations. With no other nominations Commissioner Guenther closed the floor for nominations. With a majority vote, Commissioner Dan Morris will be the 2016 Chair.

Commissioner Guenther opened the nominations for Vice Chair. He announced that at the last meeting he had received nominations for Dan Morris and Olivia Werner. He asked for other nominations. With no other nominations Commissioner Guenther closed the floor for nominations. With a majority vote, Commissioner Olivia Werner will be the 2016 Vice Chair.

EXECUTIVE SESSION:

At 8:00 p.m. Commissioner Guenther announced a 30 minute executive session under RCW 42.30.140 – **Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or ...that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.**

At 8:30 p.m. the executive session was extended 15 minutes to reconvene at 8:45 p.m.

At 8:45 p.m. the executive session was extended 10 minutes to reconvene at 8:55 p.m.

The meeting reconvened at 8:55 p.m.

2) EMPLOYMENT CONTRACTS:

a. District Secretary

Commissioner Morris made a motion seconded by Commissioner Christian to approve the contract for the District Secretary.

b. Administrative Secretary

Commissioner Morris made a motion seconded by Commissioner Werner to approve the contract for the Administrative Secretary.

c. Administrative/District Secretary

Commissioner Werner made a motion seconded by Commissioner Christian to approve the contract for the Administrative/District Secretary.

d. IAFF 726 Contract – No Action

NEW BUSINESS:

• Volunteer Coordinator Job Description

The Board tabled this for a second reading. It will be reviewed again in January.

• Tender Driver Job Description

On a motion made by Commissioner Morris and seconded by Commissioner Werner the Board approved the Tender Driver Job Description.

• Fire Protection Contracts

On a motion made by Commissioner Werner and seconded by Commissioner Morris the Board approved the Fire Protection Contracts for:

Pioneer Farms

Yelm School District – McKenna Elementary

Bethel School District – Roy Elementary

Salvation Army – Camp Aronold

UW Real Estate – Pack Forest

Metropolitan Park District – NW Trek

• Eatonville School District Contract

On a motion made by Commissioner Werner and seconded by Commissioner Morris the Board approved the Fire Protection Contracts for Eatonville School District.

