



**PIERCE COUNTY
FIRE PROTECTION DISTRICT No.17**

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**A SPECIAL MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

October 5, 2016

The special meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue District No. 17 was held at 302 McNaught Street South, Roy WA 98580. This special meeting was for a budget workshop revision.

The meeting was called to order at 6:00 p.m. Commissioner Morris led the Pledge of Allegiance.

Present: Commissioner John Christian, Commissioner Olivia Werner, Chairman Dan Morris, Commissioner John Sebastian, and Commissioner Kathy Kadow were present.

FC Lloyd Galey, DS Summer Miller, AC Sam Yount, and several firefighters were present.

2016 Budget Workshop Revision:

District Secretary Miller discussed the following:

- Fire Chief salary was increased \$40,000 in order to accommodate the retired FC salary buyout over the first four (4) months of 2017.
- Election cost was doubled to \$36,000 due to two (2) Commissioner Races in 2017.
- L&I rates were increased 10% in order to accommodate the state-wide L&I increase for 2017.
- AC Yount provided medical equipment and IT breakdown, as requested at the last meeting by the board.

Assistant Chief Yount discussed the \$30,000 added to the new BARS line (522.70.31.04) for medical equipment. The budget will include \$20,000 allocated for financing three (3) power lift cots. \$10,000 is reserved for unexpected or unplanned expenses and purchases. It was also discussed that \$25,000 is allocated for the IT/New Equipment/Upgrade BARS line (522.10.31.02). These funds will be used for IT contract expenses and well as the purchase of four (4) laptop/tablet computers for medic units. Remaining funds are reserved for unplanned IT expenses.

Resolution 16-011 to change the primary signer on the Heritage Bank commercial loan:

On a motion made by Commissioner Christian and seconded by Commissioner Werner, Resolution 16-001 to change the primary signer on the Heritage Bank commercial loan from retired Fire Chief Bob Vellias to Fire Chief Lloyd Galey was unanimously approved.

Board action authorizing a reissue of payroll check to Administrative District Secretary, Summer Miller, in the amount of \$3,568.84:

District Secretary Miller explained that there was a payroll transmission error discovered on September 29th. In order to ensure that all employees received pay on payday (09/30/2016), the District Secretary opted to have her direct deposit reversed in order to eliminate any possibility of unpaid employee payroll and/or additional overdraft fees by Bank of America. In doing such, the District Secretary requested Board action to allow a written payroll check be drafted in the amount of \$3,568.84 so that she could receive pay.

On a motion made by Commissioner Werner and seconded by Commissioner Kadow, authorization of a reissue of District Secretary Summer Miller's payroll check in the amount of \$3,568.84 to replace a reversed direct deposit was unanimously approved.

Adjournment: *On a motion made by Commissioner Werner and seconded by Commissioner Kadow, the special meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 6:50 pm.*

<u>Olivia Werner</u>	<u>10/17/16</u>	<u>Summer Miller</u>	<u>10/17/16</u>
Chairman Dan Morris	Date	ATTEST: Summer Miller	Date
Commissioner Olivia Werner		District Secretary	