



**PIERCE COUNTY
FIRE PROTECTION DISTRICT NO. 17**

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**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

January 16, 2018

A regular meeting of the Board of Fire Commissioner for South Pierce Fire and Rescue District No. 17 was held Tuesday, January 16, 2018. The meeting was called to order at 7:00 p.m. Commissioner Kadow led the Pledge of Allegiance.

Swearing in Ceremony: Newly elected Commissioner Westing and Commissioner Kneeshaw were sworn in to office by District Secretary Miller.

Commissioner Kadow called for a recess at 7:03 pm to celebrate Commissioner Westing and Commissioner Kneeshaw's appointments to office. The regular meeting reconvened at 7:18 pm.

Present: Commissioner Westing, Commissioner Kadow, Commissioner Werner, and Commissioner Kneeshaw were present. Commissioner Christian was previously excused. Also present were FC Galey, DS Miller, AA Wright, Eatonville Police Chief Witt, several firefighters, and a few citizens. Legal Counsel Quinn joined the meeting at 7:45pm.

Consent Agenda:

1. Minutes: Regular Meeting on December 21, 2017
2. Payroll Vouchers #5250 – 5267, #5269 - 5273 for January in the amount of \$228,423.50
3. Accounts Payable Vouchers #5274 – 5329 for January in the amount of \$61,925.04
4. Total Payroll & Accounts Payable Vouchers - \$290,348.54
5. Budget vs. Actual

On a motion made by Commissioner Werner and seconded by Commissioner Kadow, the consent agenda was unanimously approved.

Local 726: none

Public Comments: none

Correspondence:

1. Pierce County Fire Commissioners correspondence

Financial Report:

2. December investment schedule
3. December final financial report
4. 2017 final financial report recap
5. January to-date financial report
6. Budget projections update

Secretary Miller reported on the District's financials; mentioning that investment rates continue to go up and the 2018 projections were enclosed. It was further reported that next month there would be a BVFF meeting. It was decided that this years' BVFF board members would include Commissioners Kadow and Kneeshaw, the Chief and District Secretary, as well as the elected BVFF rep Leatherwood.

Chief's Report: enclosed

Commissioner Kadow requested that AC Turner include a copy of the safety minutes in his AC report when available.

AC Yount and Paramedic Ball presented additional information on a potential switch from EF Recovery to ESO; it was reported that one member would receive training from ESO and then train the remaining members.

Estimated training time is 2 hours per person. Both Commissioners Kadow and Kneeshaw requested that AC Yount document all training hours pertinent to the ESO switch over for future reporting.

Commissioner Kadow volunteered her time (and asked any other commissioners to also participate) in town hall meetings with the Chief in Eatonville and/or Roy.

Legal:

Executive Session RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Commissioner Kadow called for a 30 minute executive session at 8:00 pm. At 8:30 pm, it was announced that the executive session would be extended for 15 minutes. At 8:45 pm the regular meeting reconvened. It was announced by Commissioner Kadow that there was nothing to report as no decisions were made during the executive session.

Unfinished Business:

1. Mountain Hwy property listing

After some discussion, Secretary Miller was given instructions to secure a comprehensive presentation from Doug Williams for the next board meeting.

2. Legislative Day

It was announced that Chief Galey, Commissioner Kadow, and Commissioner Kneeshaw would attend Legislative Day on Thursday, January 25th. After some discussion, Secretary Miller was tasked with writing a letter to the representatives addressing EMS, levy lid lift, commercial property within the district, and the Hirst decision.

3. Open engine bids

On a motion made by Commissioner Werner and seconded by Commissioner Westing, the bid submitted by Keon Javanshir in the amount of \$3,600 was unanimously approved and awarded.

New Business:

1. O.I. 117 Purchase Order

After some discussion, it was decided that O.I. 117 Purchase Order would be reviewed, updated and presented at a future meeting.

2. O.I. 120 Credit Card Use

After some discussion, it was decided that O.I. 120 Credit Card Use would be reviewed, updated and presented at a future meeting.

3. AFG Grant application period

After some discussion, it was decided that Chief Galey would submit a grant application prior to the February 2 deadline.

4. CO Detector Purchase

On a motion made by Commissioner Werner and seconded by Commissioner Kneeshaw, the purchase of the MES CO multi-gas monitor/detector was unanimously approved.

Pierce County Fire Commissioners Meeting Update: none. The next meeting is scheduled for January 25, 2018.

Good of the Order:

Commissioner Westing stated she is excited to be a part of the district and that she would need extra time to get up to date.

Commissioner Kneeshaw stated he is glad to be here and that he is looking forward to working with all members of the paid and volunteer staff as well as the administration and other commissioners. He is interested in the well-being of the citizens and not self-interest.

Commissioner Werner welcomed the new commissioners. She thanked the firefighters who came to her home and their professionalism and courtesy. She mentioned that she "rode" on the new power lift cot system and that she is very proud of our department and what we stand for.

Commissioner Kadow welcomed the new commissioners and asked that everyone help keep her in line.

Adjournment: *On a motion made by Commissioner Westing and seconded by Commissioner Werner, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 10:10 pm.*

Kathy Kadow 2-20-18 Summer Miller 2-20-18
Commissioner Kathy Kadow Date ATTEST: Summer Miller Date
District Secretary