



PIERCE COUNTY
FIRE PROTECTION DISTRICT NO. 17

Headquarters – Station 170
5403 340th Street East
Eatonville, WA 98328
Phone (253) 847-4333



A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17

December 21, 2017

A regular meeting of the Board of Fire Commissioner for South Pierce Fire and Rescue District No. 17 was scheduled for Monday, December 18, 2017. However, due to the Amtrak train derailment on this date, the meeting was rescheduled to Thursday, December 21, 2017 because of a lack of quorum by the Board of Commissioners. This meeting was held at Station 171 located at 302 McNaught Road South, Roy WA 98580. The meeting was called to order at 7:00 p.m. Commissioner Werner led the Pledge of Allegiance.

Present: Commissioner Morris, Commissioner Christian, Commissioner Werner, Commissioner Sebastian, and Commissioner Kadow were present. Also present were FC Galey, DS Miller, AA Wright, several firefighters, and a few citizens.

Commissioner Farewell: Commissioner Werner recognized Commissioner John Sebastian for his 24 years and Commissioner Dan Morris for his 12 years of service to the district. She thanked them both for their dedication and offered congratulations for a job well done. They were both presented with a district recognition award.

Pinning Ceremony: Chief Galey pinned Steven Akin as lieutenant and thanked him for his performance in his role over the past year.

Commissioner Werner called for a recess at 7:04 pm to celebrate Commissioner Sebastian's and Commissioner Morris' service to the district as well as Lieutenant Akin's promotion. The regular meeting reconvened at 7:30 pm.

Consent Agenda:

1. Minutes: Regular Meeting on November 20, 2017
Special Meeting on November 20, 2017
2. Accounts Payable Vouchers #5146 – 5168 for December in the amount of \$314,971.10
3. Payroll Vouchers #5169 – 5224 for November in the amount of \$82,991.51
4. Total Payroll & Accounts Payable Vouchers - \$397,962.61
5. Budget vs. Actual

Commissioner Werner read the consent agenda into record, noting that the payroll and accounts payable vouchers were previously approved by three commissioners on December 18th in order to get the transmittal to the Pierce County finance department in time for the upcoming holidays.

Commissioner Kadow questioned when the Cintas service would be canceled as previously discussed. Chief Galey reported the shop towel service would be replaced with disposable shop towels before the first of the year.

Commissioner Kadow instructed administration to have Station 175 evaluated by PSE because of the extraordinarily high bills although the station is not staffed.

Commissioner Werner instructed Secretary Miller to report back to the board the unspent money from the 2017 budget and how to roll it into the 2018 budget.

The consent agenda was unanimously approved as read into record; motion made by Commissioner Christian and seconded by Commissioner Morris.

Local 726: Terry Brown reported that the local collected coats for kids and would deliver them to Weyerhaeuser and Roy Elementary Schools on the first day back after the Christmas break. It was further reported that two families from Roy and Eatonville were sponsored for the holiday season.

Public Comments: none

Correspondence:

1. WA Fire Commissioners Association: benefits of membership
2. Keller Williams: 41020 Mountain Hwy property showing
3. SAO correspondence re: 2015-16 audit

Financial Report:

1. November final financial report
2. December to-date financial report
3. November investment schedule
4. Budget projections update

Secretary Miller reported the State Auditor began the 2015-16 audits on Wednesday, November 29th, a week earlier than previously expected. The audit was concluded on December 11, 2017 – in half the anticipated time frame.

Chief's Report: enclosed

Unfinished Business:

1. Nominations for 2018 Chair and Vice Chair
On a motion made by Commissioner Werner and seconded by Commissioner Christian, Commissioner Kadow was named the 2018 Chair.
On a motion made by Commissioner Kadow and seconded by Commissioner Werner, Commissioner Christian was named the 2018 Vice Chair.

New Business:

1. Resolution 17-009 Authorizing the 2018 Board of Commissioners regular meeting dates
After some discussion, on a motion made by Commissioner Morris and seconded by Commissioner Christian, Resolution 17-009 authorizing the 2018 Board of Commissioners regular meeting dates was unanimously approved.
2. 2018 Fire Investigation Services Agreement with Pierce County Fire Prevention Bureau
After some discussion, on a motion made by Commissioner Morris and seconded by Commissioner Sebastian, the 2018 Fire Investigation Services Agreement with Pierce County Fire Prevention Bureau was unanimously approved.
3. Legislative Day & Fire Commissioner classes
After some discussion, Secretary Miller was directed to reserve three spots for Legislative Day. Commissioner Kadow provided the other board members with the dates of upcoming seminars for the current and newly elected commissioners.
4. State Audit exit interview
Commissioner Werner announced that the State Auditors' Office completed the 2015-16 audits with rave reviews on the improving financial health of the district with nothing negative to report to the district. She congratulated administration for "one of the best audits" she has witnessed.

Executive Session: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur at a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Commissioner Werner called for a 5 minute break at 8:42 pm, and began a 10 minute executive session at 8:47 to discuss the performance of a public employee. At 8:55 pm the executive session ended and the regular meeting reconvened.

Commissioner Werner announced that it is the expectation of all employees of South Pierce Fire and Rescue to conduct business in a way which is respectful and professional at all times. It was discovered that in June 2017 language unbecoming a chief officer was used while responding to a call. Because of this behavior Chief Galey received an oral reprimand from the Board to be placed in his employee file for a period of three months.

Pierce County Fire Commissioners Meeting Update: none. The next meeting is scheduled for January 25, 2018.

Good of the Order:

Commissioner Kadow welcomed Firefighters Newman and Michaels as well as Lieutenant Kondra back to work. She stated that the Bates graduation was very well done. She offered congratulations to Support Services member Sarah Alber and family on the birth of their baby. She acknowledged and thanked both Commissioner Sebastian and Morris for their years of service.

Commissioner Sebastian stated that in his 24 years with the district he has witnessed the department grow through good and bad times. He expressed that the fire department does a wonderful job and all of the crew members are good; he has enjoyed seeing everyone's faces during his time as a commissioner. He thanked the medics for helping him directly when he has needed medical care and transport.

Commissioner Christian said his goodbyes to Commissioners Sebastian and Morris. He reminisced on all of the work done together. He congratulated Firefighter Michaels on his graduation from the academy and Lieutenant Akin on his pinning ceremony. He thanked all of the crew members for their involvement in helping the families during the holiday season. He wished everyone happy holidays.

Commissioner Werner was pleased with the Santa runs and joked that she loves waiting for the engines to bring out candy canes. She thanked Firefighter Durham for his dedication to the planning and implementation of the Santa runs as well as the crews and employees who participated. She stated she would miss both Commissioners Sebastian and Morris and wished everyone a Merry Christmas and a Happy New Year.

Adjournment: On a motion made by Commissioner Sebastian and seconded by Commissioner Morris, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 9:04 pm.

Olivia Werner
Commissioner Olivia Werner _____ Date

Summer Miller 01/16/18
ATTEST: Summer Miller _____ Date
District Secretary

