



**PIERCE COUNTY  
FIRE PROTECTION DISTRICT No.17**

Headquarters – Station 170  
5403 340<sup>th</sup> Street East  
Eatonville, WA 98328  
Phone: (253) 847-4333



**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

**June 19, 2017**

A regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue District No. 17 was held at Station 171 located at 302 McNaught Road South, Roy WA 98580. The meeting was called to order at 7:00 p.m. Commissioner Werner led the Pledge of Allegiance.

**Present:** Commissioner Dan Morris, Commissioner Christian, Commissioner Werner, Commissioner Kathy Kadow, and Commissioner Sebastian were present. Also present were FC Lloyd Galey, ADS Summer Miller, AA Wright, AC Yount, several firefighters and a few citizens.

**Consent Agenda:**

1. **Minutes: Regular Meeting on May 15, 2017 and Special Meeting on June 13, 2017**
2. **Accounts Payable Vouchers #4604 - 4656 for June in the amount of \$128,857.67**
3. **Payroll Vouchers #4580 - 4603 for June in the amount of \$346,088.44**
4. **Total Payroll & Accounts Payable Vouchers - \$474,946.11**
5. **Budget vs. Actual**

**Local 726:** None.

**Cadets:** None.

**Public Comment:**

**Correspondence:**

- 1) Durham Relay for Life wrap up
- 2) Rodwell letter
- 3) Liz Loomis Public Affairs letter
- 4) Pierce County Fire Commissioners Association June 22 meeting agenda, treasurer's report, and May 25<sup>th</sup> meeting minutes

**Financial Report/Update:**

- 1) May financial report
- 2) June to-date financial report
- 3) Investment report

Secretary Miller reported on the May and June to-date financial reports. It was further reported that District expense funds in the amount of \$730,000 and reserve funds in the amount of \$720 were invested May 16 – 31. Rates increased from 0.6999 to 0.8319. Returns on both investments were reported at \$499.50 and \$0.23 respectively. The secretary reported that excess funds in the amount of \$1,080,000 (expense fund) and \$720.00 (reserve) were scheduled to be reinvested on June 20<sup>th</sup>.

**Chief's Report:**

**May 2016= 244**

**May 2017 = 237**

**Total Calls YTD 2016 = 1307**

**Total Calls YTD 2017 = 1260**

Total Calls 2014 = 2378

Total Calls 2015 = 2564

Calls to Date 2016 = 2876

**PAST (May):**

- 1) Resident Mayne tested with Central Pierce.
- 2) The department is still in reduced staffing mode; during this time station 84 was staffed 68% of the time.
- 3) Crews were provided to the Roy Rodeo June 3<sup>rd</sup> & 4<sup>th</sup>. A bill covering expenses was mailed.
- 4) Tenders were added back to Fire Comm run cards; six tenders are dispatched initially.
- 5) WSRB has been provided all of the information requested.
- 6) The EMT class has been completed. All students are waiting to take the national registry.
- 7) Special thank you to Firefighter Durham, who organized a very successful Relay for Life team.

**PRESENT (June):**

- 1) The Chief and Firefighter Michaels attended the Buckley academy graduation for volunteer firefighter Matzke and Plank.
- 2) Volunteers are continuing to help with staffing at station 84 as well as adding to crews on engines.
- 3) 4<sup>th</sup> of July events: Ohop Lake's fireworks are scheduled July 1<sup>st</sup>, and Eatonville's is July 3<sup>rd</sup>. The Chief announced that an engine will be in the Eatonville and Roy parades on July 4<sup>th</sup>.

**FUTURE:**

- 1) Support Services is re-energizing their organization and support of the district. Station 173 was cleaned and organized to house the support services rig, the HAM radio base, and rehab supplies. The group is planning a yard sale August 5<sup>th</sup> and a few members are going through the process of becoming tender operators.

**AC Reports:**

Chief Turner's report is enclosed.

Chief Yount reported on the status of the EMT course, stating that all thirteen students that began the course completed it successfully. He further reported on District 23 and Eatonville call volume. The District's narcotic policy was included in AC Yount's report for the board members to review. He further reported on the shared medical records program and will report as more information becomes available.

**Unfinished Business:**

- 1) Budget review  
*After some discussion, it was reported that the preliminary budget review meeting was on Tuesday, June 13<sup>th</sup>. There will be a follow up meeting scheduled within the next month to finalize 2017 budget changes.*
- 2) Property sale status  
*After some discussion, on a motion made by Commissioner Morris, and seconded by Commissioner Kadow, an allowance up to \$2500 for a hydro study with a full priced offer was unanimously approved.*

*It was further discussed and decided that more information was needed in order to make a decision on the light land clearing and price quoted. Secretary Miller was instructed to replace the lock on the property with a dual padlock so that the real estate office and the district would have access to the property.*

- 3) Medical MOU



*Commissioner Kadow reported she, along with local representation (Paul Stueve, Terry Brown, and Steven Akin), and the Fire Chief were working to meet in order to review the expired medical MOU.*

**New Business:**

- 1) Resolution 17-002 Authorizing an Amendment to the 2017 Budget  
*After some discussion, on a motion was made by Commissioner Morris, and seconded by Commissioner Christian Resolution 17-002 Authorizing and Amendment to the 2017 Budget was unanimously approved.*
  
- 2) Small works roster discussion  
*After some discussion, on a motion made by Commissioner Christian, and seconded by Commissioner Kadow, the establishment of a new small works roster was unanimously approved.*

**Pierce County Fire Commissioners Meeting Update:**


*Commissioner Kadow reported that the next meeting will be at Key Peninsula on Thursday, June 22. The September meeting will be hosted by SPFR at station 171.*

**Good of the Order:**

*Commissioner Morris thanked the new volunteers for their help, stated it was a good meeting. Commissioner Christian thanked Firefighter Durham for his leadership in the Relay for Life and stated he is happy to see Support Services revitalizing. Commissioner Sebastian had no comment. Commissioner Kadow also thanked Firefighter Durham, thanked the Chief for reenergizing ALL factions of the district, and was happy to see so many attend the meeting that are interested in commissioner seats. Commissioner Werner thanked Firefighter Durham again, and expressed gratitude in seeing AC Yount at the meeting and doing well after his vehicle accident.*

**Adjournment:** *On a motion made by Commissioner Kadow and seconded by Commissioner Sebastian, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 8:12pm.*

  
\_\_\_\_\_  
Commissioner Olivia Werner                      7/17/17  
Date

  
\_\_\_\_\_  
ATTEST: Summer Miller                      7/17/17  
Administrative District Secretary                      Date