



Pierce County  
FIRE PROTECTION DISTRICT No.17  
Headquarters – Station 170  
5403 – 340<sup>th</sup> Street East  
Eatonville, WA  
Phone: (253) 847-4333



**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

**February 16, 2016**

The regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue 17 held at 302 McNaught Street South, Roy WA 98580, was called to order at 7:00 p.m. Chairman Morris led the Pledge of Allegiance.

**ROLL CALL**

**Present:** Commissioner John Christian, Commissioner Kathy Kadow, Chairman Dan Morris, Commissioner John Sebastian were present. Commissioner Olivia Werner was on an excused absence.

FC Vellias, DC Grant, DS Brenda Murphy, a few citizens as well as several firefighters.

**CONSENT AGENDA**

- **Minutes** –Regular Meeting Minutes from January 11, 2016 and the Special Meeting held on January 19, 2016.
- **Accounts Payable Vouchers for February – 124 – 194 for the amount - \$67,567.03**
- **Payroll Vouchers – 26 vouchers for the amount - \$289,065.71**
- **Total Payroll and Vouchers - \$356,632.74**

*On a motion made by Commissioner Christian and seconded by Commissioner Kadow, “the Consent Agenda” for the February 16, 2016 Regular Fire Commissioners Meeting was unanimously approved.*

**LOCAL 726:**

**Cadets:** None

**PUBLIC COMMENT** – None

**SECRETARY CORRESPONDENCE - Enclosed**

Secretary Murphy advised the Board that she had provided the Public Disclosure information with the Secretary correspondence and reminded the Board this information is due in April.

**CHIEFS' REPORT -**

**Monthly Call Report** ----- 2016 2015

<b>Total Calls This Month:</b>	<b>232</b>	<b>189</b>
<b>Year-To-Date Calls:</b>	<b>232</b>	<b>189</b>

- **2012 – 2014 State Audit** - FC Vellias will advise the Board when the audit is complete and an exit conference is scheduled.
- **2016 Budget** - Budget Cuts will have to be made in order to accommodate overtime. Attached are the budget revisions proposed by the Chief.
- **Safety and Maintenance Operations Levy** - FC Vellias presented the idea as a way to replace aging equipment or purchase new equipment that could result in a safety issue to our employees or to the citizens that we serve.
- **Legislative Day/Upcoming Conference** – Commissioner Kadow reported on the day she and FC Vellias spent in Olympia with our legislative representatives. FC Vellias presented a letter to Senator Becker and Representative Wilcox that discussed the tax assessment of SPFR and the reasons why that assessment is so low (copy attached). Commissioner Kadow also discussed the upcoming conferences in Chelan.
- **Administrative/District Secretary Monthly Review** - FC Vellias reported that he has prepared the first monthly review on the performance of the new Administrative/District Secretary and that is working in well. He would be glad to discuss this in executive session if needed (no executive session needed for this item).
- **FC Vellias presented his monthly work schedule for the next two months.**
- **DC/AC Reports.**
- **DC Grant** –
  - is currently vetting the types of calls, the area and station for responses
  - Explained that in New Business is a Houston Galveston Interlocal Agreement. He explained the benefits and he advantage of better buying power this interlocal will provide.
  - Facility door codes have changed.
  - Has applied for a grant through the WA State Department of Emergency Management to equip all the SPFR stations with emergency generators. Recently received correspondence that we have met the eligibility and are moving forward in the process.
  - Provided information to discuss in executive session on the vacant property that is listed.
  - Resolution 16-005 will be presented under New Business. This was a term for receiving the grant for the new engine.
- **AC Yount** –
  - Continuing to purchase medical supplies through a County wide interlocal. This continues to reduce the cost of supplies.
  - Continues to work on a plan for a Medic One consortium.
  - Will meet with billing company next week to see if we can do better.
  - The EMT class scheduled for April has been rescheduled for fall to allow for the new curriculum to be in place.

- Will propose to the Pierce County EMS Office that the instructor portion can be completed online. The State EMS Office does not have a problem with this, but it must be approved by the County.
- Working on the new protocols for this year. There are a lot of new changes.
- **BVFF Recap:**
  - The January 11, 2016 minutes were approved.
  - Four Volunteers submitted for 2016 Disability/Pension.
  - 2015 Participation Certification
  - Invoice Voucher for Bob Vellias
- **Community Events:**
  - Easter Egg Stuffing will be held March 10<sup>th</sup> at 6:00 p.m. at Station 175.
  - Easter Egg Hunt will be held at Pfiffer Field on March 26.
  - FC Vellias attended the funeral for Betty Backstrom.

#### **UNFINISHED BUSINESS**

- 1) **Volunteer Coordinator Job Description**
- 2) **O.I. 238 Support Services Tender/Driver Operator**  
*Commissioner Morris stated that these two items will be tabled until the March meeting.*

#### **NEW BUSINESS:**

- 1) **Resolution 16-001 – Write off Transport Accounts**  
*On a motion made by Commissioner Kadow and seconded by Commissioner Sebastian, Resolution 16-001 to write off the transport accounts from January 2015 – December 2015 was unanimously approved.*
- 2) **Resolution 16-002 – Authorizing signature change at Bank of America.**  
*On a motion made by Commissioner Christian and seconded by Commissioner Sebastian, Resolution 16-002 to change the persons able to sign on the BOA account was unanimously approved.*
- 3) **Resolution 16-003 – Voiding warrant #1256767.**  
*On a motion made by Commissioner Christian and seconded by Commissioner Kadow, Resolution 16-003 to void warrant #1256767 issued in the amount of \$93.08 to the wrong vendor was unanimously approved to void.*
- 4) **Resolution 16-004 authorizing an agreement for a commercial loan.**  
*After some discussion the Board unanimously agreed to table this item to be discussed at the March 21<sup>st</sup> regular meeting.*
- 5) **Resolution 16-005 to Surplus the 1985 Pierce Engine.**  
*On a motion made by Commissioner Kadow and seconded by Commissioner Christian, Resolution 16-005 to surplus the 1985 Pierce Engine was unanimously approved.*
- 6) **Interlocal Contract for Cooperative Purchase (HGABUY)**  
*After discussion the Board unanimously agreed to table this item to be discussed at the March 21<sup>st</sup> regular meeting.*

**NEW BUSINESS (continued):**

**7) Collective Bargaining Agreement**

FC Vellias presented the 2016 – 2018 Collective Bargaining Agreement with Local 726 for Board approval. He reviewed the changes made to this contract followed by some discussion. *On a motion made by Commissioner Kadow and seconded by Commissioner Christian, Resolution 2016 – 2018 Collective Bargaining Agreement between South Pierce Fire and Rescue and Local 726 was unanimously approved.*

*Commissioner Dan Morris called for a 5 minute recess at 8:30 to resume into executive session at 8:35.*

**Executive Session:** Commissioner Dan Morris announced an executive session covered by **RCW 42.30.110(1)(g), RCW42.30.140. and RCW 42.30.110(1)(c)** to begin at 8:35 and end at 8:50. The executive session was extended 5 minutes to resume regular session at 8:55. The executive session was extended 5 minutes to resume regular session at 9:00. At 9:00 the meeting resumed into regular session.

**Commissioner Dan Morris announced that the Board has accepted FC Vellias’ intent to retire effective 1 October. He will work through September 30’ 2016.**

**Commissioner Dan Morris announced that the Board had agreed to drop the price of the Mountain Highway property to \$145,000 and DC Grant will review records for improvements on this property.**

**Good of the Order:**

Commissioner Sebastian – Lets go home.


Commissioner Christian – Asked Secretary Murphy if this was her last meeting. She replied it was. He thanked her for her many years of service.

Commissioner Kadow – Thanked Secretary Murphy for her years of service and reminded the Board to consider the Conferences to be held at Chelan.

Commissioner Morris – Thanked Secretary Murphy for her years of service.

**ADJOURNMENT:** *On a motion made by Commissioner Christian and seconded by Commissioner Kadow, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 9:03hours.*

  
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Chairman Dan Morris                      3/21/16  
Date

  
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ATTEST: Bob Vellias                      3/21/16  
Fire Chief                                      Date