



Pierce County
FIRE PROTECTION DISTRICT No.17
Headquarters – Station 170
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Eatonville, WA
Phone: (253) 847-4333



**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

November 16, 2015

The regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue 17 held at 302 McNaught Street South, Roy WA 98580, was called to order at 7:00 p.m. Chairman Guenther led the Pledge of Allegiance.

ROLL CALL

Present: Commissioner John Christian, Chairman Mark Guenther, Commissioner Dan Morris, Commissioner John Sebastian and Commissioner Olivia Werner

FC Vellias, DC Grant, DC Grant, DS Brenda Murphy, as well as a several firefighters.

CONSENT AGENDA

- **Minutes** –Regular Meeting Minutes from October 19, 2015 and Special Meeting Minutes from October 23, 2015.
- **Accounts Payable Vouchers** – Numbered 1418 – 1478 for the amount of \$73,070.36
- **Payroll Vouchers** – Numbered 1486 – 1539 for the amount of \$299,996.67
- **Total Amount for Payroll and Vouchers - \$373,067.03**

On a motion made by Commissioner Morris and seconded by Commissioner Sebastian, “the Consent Agenda” for the November 16, 2015 Regular Fire Commissioners Meeting was unanimously approved.

LOCAL 726 – None

Cadets: None

PUBLIC COMMENT – None

SECRETARY CORRESPONDENCE - Enclosed

- 1) Legislative Day – January 2016
- 2) WFCA – Saturday Seminar Series – Ocean Shores – March 2016
- 3) 2012 – 2014 – Audit

Engagement Letter – New requirement from Auditor’s Office.

On a motion made by Commissioner Werner and seconded by Commissioner Guenther it was unanimously approved to sign the Engagement Letter for the Washington State Auditor’s Office. .

- 4) Appreciation Letter to FF/PM Kneeshaw and FF/EMT Hudspeth
- 5) STEMI

CHIEFS' REPORT -

Monthly Call Report ----- 2015 2014

Total Calls This Month:	211	198
Year-To-Date Calls:	2083	2009

- **October Revenue Worksheet:**
Reviewed the Revenue and Expense Projections November 2015 through April 2016
- **Conditional Offers:**
Offered conditional offers to Alan Rivas and Chris Johnson who were temporary Paramedics with the Town of Eatonville prior to the consolidation. District is still short two (2) Paramedics. Will be using Graham Fire and Rescue's Paramedic List to make offers for these positions. The District will review the list and conduct a Chief's panel interview before offers are made.
- **Town of Eatonville Merger:**
FC Vellias explained the timelines for taking this item to the public for vote. Encouraged the Board to avoid running the merger vote close to or at the same time as our EMS Levy. Both departments will have to run an EMS Levy in the fall of 2016. Recommends putting the merge vote on the February 2017 ballot.
- **DC/AC Reports.**
DC Grant – See attached
 - ✓ Very pleased with the service received from Riverside Ford. They stand behind their work. Just completed the 3rd overhaul of a medic unit. They have agreed to offset the costs until the end of the 1st quarter to fall in line with District revenue.
 - ✓ Approved to surplus large number of radios at the October meeting. Some of those have been sold. Will donate a few to Pack Forest. There is a resolution in New Business tonight to surplus some more.
 - ✓ The District was approached by a major Hollywood production company to provide EMS service for a military style production. The contract covers apparatus, overtime for personnel, and Chief's oversight from November 9th through the end of December.
- AC Yount – See attached**
 - ✓ All three (3) medics units are running about the same number of calls.
 - ✓ Has had conversation with the Town Secretary and the guidelines for running the levy.
 - ✓ AC Yount and DC Grant has had conversations with Chief Olsen at District #23 regarding the need to look at getting something for the EMS services. They know they are not mutual with this service.
 - ✓ The MSO Group will present a correspondence next month regarding ownership of Community Based Paramedicine.

- **BVFF Recap: None**
- **Community Events**
 - ✓ Association Appreciation Dinner – December 12th at Camp Arnold
 - ✓ Santa Sit at Station 171 – December 13th from 5-8
 - ✓ Santa Sit at Station 84 – December 19th from 5-8
 - ✓ Delivery to Christmas Families – December 20th.

UNFINISHED BUSINESS

Administrative/District Secretary Review and Interview

- ✓ Commissioner Werner advised that there were nine applicants chose to move forward.
- ✓ The Board asked DS Murphy and FC Vellias to perform a testing process on the applicants chosen.
- ✓ Board interviews of the top six (6) will be held on December 1 and December 3 at Tanwax Country Chapel beginning at 6:00 p.m. each night.
FC Vellias requested that each Board member provide one question to be used in the panel interview.

NEW BUSINESS (Chairman Guenther presented and the Board approved to amend New Business and add the nomination of Chair and Vice Chair for 2016).

2016 BUDGET AUTHORIZATION:

- FC Vellias recapped the 2016 Budget Hearing. He specifically reviewed the revenues, expected expenditures from November 2015 – April 2016, and total expenditures on the budget. The following Resolutions were presented for approval:
- **Resolution #15-017 – EMS Property Tax Levy Authorization.**
On a motion made by Commissioner Morris and seconded by Commissioner Werner the Board approved Resolution 15-017 to authorize that an increase in the Regular EMS property tax levy be collected in the 2016 tax year.
- **Resolution #15-018 – Regular (Suppression) Property Tax Levy Authorization.**
On a motion made by Commissioner Morris and seconded by Commissioner Werner the Board approved Resolution 15-018 to authorize that an increase in the Regular (Suppression) property tax Levy to be collected in the 2016 tax year.
- **Resolution #15-019 – Authorizing the 2016 Budget.**
On a motion made by Commissioner Morris and seconded by Commissioner Werner the Board approved Resolution 15-019 to authorize the 2016 Budget in the amount of \$4,878,903.00.
- **2016 Levy Certification:**
DS Murphy explained the Levy Certification is certifies the Board of Commissioners authorized the levy amounts be collected in 2016.
- **Joe Quinn Contract Renewal:**
FC explained that the cost of the contract is not increasing from 2015. He noted that if the work is something that can be passed to Eric (his son) the cost would actually be less.
On a motion made by Commissioner Christian and seconded by Commissioner Morris the Board approved the 2016 Contract renewal for Joe Quinn.

NEW BUSINESS (continued)

- **Resolution #15-020 –Surplus (16 Radios):**
On a motion made by Commissioner Werner and seconded by Commissioner Christian the Board approved Resolution 15-020 to authorize the Surplus of Radios (16).
- **Letter of Appreciation:**
At the October meeting the Board asked DS Murphy to prepare for their signatures a “Thank You” letter to Graham Fire and Rescue and Tempur-Pedic for the donation of 15 mattresses. The letters were presented and it was unanimously agreed to sign the letters.
- **Nomination of Chair and Vice Chair for 2016:**
Chairman Guentner opened the floor for nominations for the position of Chairman for 2016. Commissioner Christian nominated Commissioner Olivia Werner for the position of Chairman. Commissioner Werner nominated Commissioner Dan Morris for the position of Chairman. Having no other nomination, Commissioner Guentner closed the nominations for Chairman and opened the floor for nominations to the position of Vice Chair. Commissioner Werner made a motion to nominate Commissioner Dan Morris for the position of Vice Chair. Commissioner Morris nominated Commissioner Olivia Werner for the position of Vice Chair. Having no other nominations Commissioner closed nominations for the position of Vice Chair. Commissioner Guentner will open calls again next month before a vote is taken.

Good of the Order:

Commissioner Sebastian – No Comment

Commissioner Morris - Liked the information about the STEMI and baby.

Commissioner Christian – Also liked the information about the STEMI and baby.

Commissioner Werner – Good job on the Budget.

Commissioner Guentner – Thanks

ADJOURNMENT: *On a motion made by Commissioner Morris and seconded by Commissioner Christian, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 20:15 p.m.*


Chairman Mark Guentner 12/21/15
Date


ATTEST: Bob Vellias 12/21/15
Fire Chief Date