



**PIERCE COUNTY
FIRE PROTECTION DISTRICT No.17**

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**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

May 15, 2017

A regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue District No. 17 was held at Roy City Hall located at 216 McNaught Road South, Roy WA 98580. The meeting was called to order at 7:00 p.m. Commissioner Werner led the Pledge of Allegiance.

Present: Commissioner Werner, Commissioner Dan Morris, Commissioner Kathy Kadow, and Commissioner Sebastian were present. Also present were FC Lloyd Galey, ADS Summer Miller, AA Wright, AC Turner, several firefighters and a few citizens. Commissioner Christian was excused.

Volunteer Pinning: Chief Galey opened the meeting with the volunteer firefighter pinning ceremony. He spoke on the importance of volunteers in our organization and the valuable service added to our district, citizens, and members. Volunteer Firefighters White, Jonassen, Wilson, Oak, and Leatherwood were present for pinning. Volunteer Firefighters Keilman and Russell were not present. After the pinning ceremony, Commissioner Werner called for a short recess. The regular meeting reconvened at 7:30 pm.

Consent Agenda:

1. **Minutes: Regular Meeting on April 17, 2017**
2. **Accounts Payable Vouchers #4527 - 4577 for May in the amount of \$112,378.32**
3. **Payroll Vouchers #4505 - 4526 for May in the amount of \$286,132.15**
4. **Total Payroll & Accounts Payable Vouchers - \$398,510.47**
5. **Budget vs. Actual**

CORRECTION: There were additional April payroll vouchers (printed checks) in the amount of \$10,205.50; bringing total payroll & payable vouchers in April to \$432,831.29

Local 726: None.

Cadets: None.

Public Comment: Skip Simmons requested that commissioner meeting minutes be updated every month.

Correspondence:

- 1) A thank you card was received from Ms. Reffalt thanking crews for allowing field research interviews.

Financial Report/Update:

- 1) April financial report
- 2) Investment report

Secretary Miller reported that District expense funds in the amount of \$1,029,000 and reserve funds in the amount of \$700 were invested May 1 – 16. Rates increased from 0.47 to 0.6999. Returns on both investments were reported at \$59.19 and \$0.04 respectively. The secretary reported that excess funds would be reinvested on the 17th.

Chief's Report:

April 2016= 225

Total Calls YTD 2016 = 1043

Total Calls 2014 = 2378

April = 192

Total Calls YTD 2017 = 814

Total Calls 2015 = 2564

Calls to Date 2016 = 2876

PAST (April):

1. ARL – At the last meeting the County Council voted down proposal #1.

PRESENT (May):

1. The Chief announced that Resident Josh Seeley accepted a conditional offer with King County Sherriff's department. His anticipated start date is May 24th. The Chief wished him the best of luck on behalf of the District.
2. It was announced that Resident Lucas Mayne tested with Central Pierce Fire. The District also wishes him the best of luck.
3. The Chief announced that the District is working under a reduced staffing model until the end of July in order to reduce the amount of overtime generated from multiple FMLA absences as well as unexpected career and volunteer member losses. By exercising a reduced staffing model, the District projects a \$60,000 savings in overtime costs for this three month period.
4. Both assistant chiefs and Chief Galey visited Fire Comm to restructure the District's run cards to coordinate with staffing changes as well as to reorganize response areas and tender response. All chiefs in surround areas have been notified of the change as well as their inclusion on South Pierce's run cards.
5. The SPFR sponsored EMT course is about midway through.
6. The Chief extended a thank you to Assistant Chief Turner and Roy Kadow for their help in gathering information requested by the Washington State Ratings Bureau (WSRB).
7. Assistant Chief Yount was involved in a vehicle accident earlier in the month. He was not seriously injured, but the vehicle has been totaled by insurance.
8. The Chief suggested that the District's insurance policy be reviewed in light of the recent accident.
9. The crews completed the final in-service training on the new engine on May 11th. The new engine will be housed at station 171.

FUTURE:

1. Table Top – Functional Emergency Action Plan Exercise.
Chief Galey and Assistant Chief Turner will attend the Table Top and Functional Emergency Action Plan Exercise for the Nisqually Hydroelectric Project and Yelm Hydroelectric Project Emergency Action Plan hosted by Tacoma Power & Centralia City Light on May 16th.

AC Reports:

Chief Yount's report was presented by Chief Galey.

Chief Turner reported that the newest volunteers were pinned earlier in the meeting. He also reported that three (3) volunteer members were enrolled in the current EMT course, two (2) others were doing well at the Buckley academy, and that final in-service training on the new engine was completed. Upcoming basic pump operations and annual EVIP training, as well as C172's accident was outlined.

Executive Session:

RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would case a likelihood of increased costs.

Commissioner Werner called for a 10 minute executive session at 8:27 pm.

At 8:37 pm, it was announced that the executive session would be extended 5 minutes to 8:42 pm.
At 8:42 pm, it was announced that the executive session would be extended 5 minutes to 8:47 pm.
At 8:47pm, the regular meeting reconvened. *Commissioner Werner announced no final action would be taken.*

Unfinished Business:

1) Mechanic contract

After some discussion, it was reported that the mechanic's contract would be postponed and no final action would be taken at this time.

2) Vision Computing (IT) contract

After some discussion, it was decided that the Board would review and consider future options and needs of the District. No final action taken at this time.

3) Black Sheep Technologies (IT) service agreement

After some discussion, it was decided that the Board would review and consider future options and needs of the District. No final action taken at this time.

4) Budget Review

After some discussion, it was decided that the Board would review the 2017 budget in June. The Board instructed DS Miller to schedule a day/time with all Board members.

New Business: None.

Pierce County Fire Commissioners Meeting Update:

Commissioner Kadow reported on the Pierce County Fire Commissioner meeting. The guest speaker was Orting Valley Chaplain and was hosted by Central Pierce. The next meeting is at OVFR. The September meeting will be hosted by SPFR at station 171.

Good of the Order:

Commissioner Kadow thanked the Chief and crews on maintaining flexible staffing over the next few months, as well as the efforts made to increase volunteer membership.

Commissioner Sebastian had no comment.

Commissioner Werner stated that volunteers are great.

Commissioner Morris stated he had no comment other than everything is going great.

Adjournment: *On a motion made by Commissioner Morris and seconded by Commissioner Sebastian, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 9:01pm.*



Commissioner Olivia Werner

6/19/17

Date



ATTEST: Hilma Wright

Administrative Assistant

6/19/17

Date