



**PIERCE COUNTY  
FIRE PROTECTION DISTRICT No.17**

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**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

**November 21, 2016**

The regular meeting of the Board of Fire Commissioners for South Pierce Fire and Rescue District No. 17 was held at 302 McNaught Street South, Roy WA 98580. The meeting was called to order at 7:00 p.m. Commissioner Morris led the Pledge of Allegiance.

**Present:** Commissioner John Christian, Commissioner Dan Morris, Commissioner John Sebastian, and Commissioner Kathy Kadow were present. As well as FC Lloyd Galey, DS Summer Miller, Administrative Assistant Hilma Wright, a citizen, and several firefighters. Commissioner Olivia Werner was excused.

**Consent Agenda:**

1. Minutes – Meeting on October 17, 2016
2. Accounts Payable Vouchers for November: #4062 - #4124 in the amount of \$373,513.83
3. Payroll Vouchers for November: #4125 - #4144 in the amount of \$295,389.05
4. Total Payroll and Vouchers - \$668,902.88
5. Budget vs. Actual

*After some discussion is was decided by the Board that Commissioner Kadow would sign the consent agenda in the place of Commissioner Werner (who was excused from the current meeting) and Commissioner Morris (who was excused from the October 17<sup>th</sup> meeting. On a motion made by Commissioner Christian and seconded by Commissioner Sebastian the November 21, 2016 “Consent Agenda” was unanimously approved.*

**Executive Session:**

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or . . . that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Commissioner Kadow called for a 20 minute executive session at 7:08 pm.

At 7:28 pm it was announced that the executive session would be extended 20 minutes to 7:48 pm.

At 7:48 pm it was announced that the executive session would be extended 20 minutes to 8:08 pm.

At 8:08 pm the regular meeting reconvened and *on a motion made by Commissioner Kadow and seconded by Commissioner Christian it was announced that the Board accepts the Lieutenant testing process grievance settlement. Commissioner Morris thanked John Walsh for all of his service and congratulated Steven Akin.*

**Local 726:** None.

**Cadets:** None.

**Public Comment:** Steven Akin read a letter from Kristina Barnes regarding the Board's ongoing negotiation with the Local on possible health carrier changes. Her letter asked that the Board keep the existing policy. As a breast cancer survivor, she has had two years of "good and consistent care" on Regence.

**Correspondence:** Secretary Miller announced that the AFG Grant was submitted as a team effort. She thanked and asked the Board to recognize the efforts of all members, including (but not limited to) Lt Stone, PM Barnes, Lt Paulson, PM Anderson, PM White, PM Akin, FF Corey, FF Wilson, and FF Durham.

**Chief's Report:**

**November 2016 total calls year to date: 2505; November 2015 total calls to date: 2193**

1. **Eatonville Contract:** Chief Galey and Chief Yount had two meetings with the town of Eatonville to renew the contract. The contract will remain as before with an adjustment to the total cost which is based off the assessed value.
2. **KeyBank:** Summer and Hilma attended webinar training session with Key Bank. The focus was learning and understanding how Key Bank does business. November will be the first month in which payroll will go through Key Bank.  
Summer and Hilma are also in the process of changing over our direct deposits vendors, for instance EF Recovery and FEMA.
3. **Levy:** During the month of November, the Levy will be certified. And also, the last EPR for 2016 will occur.
4. **AFG Grant:** Summer and AC Turner worked feverishly to complete and send off the AFG grant requests. In the grant we have requested assistance with replacement of the SCBA's and Power lift cots.
5. **Training:** This month's fire training for the firefighter was an obstacle course with dark-out conditions and simulated smoke with a downed firefighter at the end of a hose line. I had the opportunity to attend and participate on one of the days. Our SPFR firefighters displayed a great deal of confidence and competence in their skills and abilities.
6. **Community & District Events:** On the 12 of November Members of the department and Commissioner Kadow participated in the highway beautification project. Hard work produced a nice return on a cleaner looking roadway. A very special thanks to Jeremy Willett for organizing the event. On Veterans Day Chris Johnson completed his probationary testing both written and practical. Congratulations to Chris on a job well done.
7. **CCN (Combined Communication Network):** Chief Galey announced he has a meeting scheduled at 1pm on Tuesday, November 22<sup>nd</sup> to discuss service and pricing.

**Unfinished Business: None.**

**New Business:**

- 1) 2017 Fire Protection Contracts: Yelm School District, Bethel School District, and Eatonville School District.

*On a motion made by Commissioner Kadow and seconded by Commissioner Christian, the 2017 fire protection contract for Yelm School District (McKenna Elementary) was unanimously approved in the amount of \$585.48.*

*On a motion made by Commissioner Kadow and seconded by Commissioner Sebastian, the 2017 fire protection contract for Bethel School District (Roy Elementary) was unanimously approved in the amount of \$373.66.*

*On a motion made by Commissioner Kadow and seconded by Commissioner Christian, the 2017 fire protection contract for Eatonville School District (Weyerhaeuser Elementary) was unanimously approved in the amount of \$339.15*

2) Fire Protection Contracts: Pierce County (Gun Range) 2015 & Pierce County (Gun Range) 2016.  
*On a motion made by Commissioner Christian and seconded by Commissioner Kadow, the 2015 fire protection contract for Pierce County (Gun Range) was unanimously approved in the amount of \$1538.*

*On a motion made by Commissioner Christian and seconded by Commissioner Sebastian, the 2016 fire protection contract for Pierce County (Gun Range) was unanimously approved in the amount of \$2194.*

3) Town of Eatonville Fire Protection Contract  
*After some discussion, it was decided that this would be the first read and action on the Eatonville fire protection contract has been postponed.*

4) WA State Auditor's Office Management Letter & Budget Discussion  
*After some discussion, Commissioner Kadow spoke on half of the Board and publicly acknowledged the SAO management letter. Chief Galey and Commissioner Kadow discussed the importance of reducing spending and to follow the advice of the WA State Auditor's Office.*

**Pierce County Fire Commissioners Meeting Update:**

*It was reported that there were 380 attendees at the conference held in Yakima. A report was given on the GEMT probably timeline, an upcoming Snure seminar on social media, grants and creative fundraising. At the Chief's meeting on November 3<sup>rd</sup>, information was gathered on LNI's stay at work program. SPFR will be hosting the Pierce County Fire Commissioners meeting in September 2017.*

**Good of the Order:**

Commissioner Kadow thanked Firefighter Durham for his work on upcoming Christmas events, as well as help with online burn permits and the District's website. Commissioner Kadow extended thanks to Secretary Miller and her grant "team."

Commissioner Sebastian said that the District needs to tighten its belt.

Commissioner Christian stated the District would pull through and wished everyone a happy Thanksgiving.

Commissioner Morris also stated the District would get through, happy Thanksgiving, and good job on the grant submission.

**Adjournment:** *On a motion made by Commissioner Kadow and seconded by Commissioner Christian, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 8:59pm.*

  
Chairman Dan Morris

12/19/16  
Date

  
ATTEST: Summer Miller  
District Secretary

12/19/16  
Date