



**PIERCE COUNTY  
FIRE PROTECTION DISTRICT NO. 17**

Headquarters – Station 170  
5403 340<sup>th</sup> Street East  
Eatonville, WA 98328  
Phone (253) 847-4333



**A REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
FOR PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 17**

**August 21, 2017**

A regular meeting of the Board of Fire Commissioner for South Pierce Fire and Rescue District No. 17 was held at Station 171 located at 302 McNaught Road South, Roy WA 98580. The meeting was called to order at 7:00 p.m. Commissioner Werner led the Pledge of Allegiance.

**Present:** Commissioner Morris, Commissioner Christian, Commissioner Werner, Commissioner Sebastian, and Commissioner Kadow were present. Also present were FC Galey, DS Miller, AA Wright, AC Turner, several firefighters, and a few citizens.

**Consent Agenda:**

1. Minutes: Regular Meeting on July 17, 2017  
Special Meeting on July 19, 2017
2. Accounts Payable Vouchers #4753 -4805 for August in the amount of \$99,249.65
3. Payroll Vouchers #4730 – 4752 for August in the amount of \$268,767.51
4. Total Payroll & Accounts Payable Vouchers - \$368,017.16
5. Budget vs. Actual

**Local 726:** Terry Brown reported that the Fill the Boot event on July 19<sup>th</sup> raised over \$4,000.

**Cadets:** none

**Public Comments:** none

**Correspondence:**

1. Notice of Final Official Ballot Title (from Election Supervisor, Pierce County Elections)

**Financial Report/Update:**

1. July financial report
2. August to-date financial report
3. Budget projections update
4. Investment report

Secretary Miller reported on the July and August to-date financial reports. The District invested general expense funds in the amount of \$534,000 and reserve funds in the amount of \$720 in the month of July. Rates increased from 0.8319 to 0.9783. It was further reported that revenues and expenditures are better than initially projected.

**Chief's Report:**

Due to recent IT complications, call data was not available for the month of July.

- The Chief announced that he has asked Chaplain Dorothy to provide monthly reports to the Board on the activities of Support Services and CERT.
- It was reported that Terry Akin will be the new volunteer lieutenant.
- The District experienced an IT issue on August 1<sup>st</sup>. The exact cause is still under investigation.
- Station security at 170 has been increased. Door locks and codes have been changed. A special thanks to John Suther, the district mechanic, for all of his hard work on increasing security immediately.
- The Chief is checking into utilizing the MSRC small works roster.
- Regular staffing has resumed. Overtime was greatly reduced during the flexible staffing period. Chief Galey reported that he is considering a flexible staffing model again beginning in October.

- The Chief and the Town of Eatonville will work together to campaign for volunteers to help with staffing at 84.
- The department is working to fill overtime slots for the Roy Rodeo September 2-3.
- Crews will be training on new tender operations this week.

**Executive Session: RCW 42.30.140 (4)(a)** Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretations or application of a labor agreement; or... that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional, negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Commissioner Werner called for a 15 minute executive session at 7:35 pm, to discuss the Fire Chief's review. At 7:50 pm, it was announced that the executive session would be extended 10 minutes to 8:00 pm, to discuss the District Secretary's contract.

**Executive Session: RCW 42.30.140 (2)** That portion of a meeting of a quasi-judicial body which relates to a quasi-judicial matter between named parties as distinguished from a matter having general effect on the public or on a class or group (a protest or appeal of a property owner's benefit charge/assessment would be one of the few examples applicable to a fire district).

At 8:00 pm, it was announced that the executive session would be extended 15 minutes to 8:15 pm, to discuss the medical negotiations.

At 8:15 pm, it was announced that the executive session would be extended 15 minutes to 8:30 pm, to discuss the IT incident.

At 8:30 pm, the regular meeting reconvened.

*The Board had a four (4) part executive session, consisting of discussion on the Fire Chief's review, the District Secretary's contract, medical negotiations, and the recent IT incident.*

*The Chief's review was completed, no public action was taken.*

*It was announced by Commissioner Werner that the Administrative District Secretary's title would be changed to District Secretary/Financial Officer, along with a 5% raise, to match the duties already performed.*

*It was further announced by Commissioner Kadow that the District and the Local agreed to amendments to the CBA, including a reduction in the trust payments from \$99 to \$50, as well as monthly VEBA payments versus once annual payments in January, with new hires receiving 4 months of payments at the time of employment.*

*No action was taken on the IT incident.*

#### **Unfinished Business:**

1. Stryker power lift cots

*After some discussion, the Board requested more information to be presented on power lift cots, as well as alternate suppliers and quotes at the next meeting.*

2. Medical MOU

*After some discussion, on a motion made by Commissioner Kadow and seconded by Commissioner Sebastian, the terms set by the District and the Local were unanimously approved and set to begin in January 2018.*

#### **New Business:**

1. District Secretary Contract

*After some discussion, on a motion made by Commissioner Christian and seconded by Commissioner Sebastian, the title change and 5% pay increase for Secretary Miller was unanimously approved.*

2. Commissioner Emergency Fund

*After some discussion, on a motion made by Commissioner Christian and seconded by Commissioner Kadow, it was unanimously approved that Secretary Miller may spend up to \$8,000 of the commissioner's emergency fund in order to purchase or replace computers affected by the recent IT issues.*

3. 2017 Pierce County Fire Protection Contract

*After some discussion, on a motion made by Commissioner Christian and seconded by Commissioner Morris, the 2017 Pierce County Firing Range fire protection contract was unanimously approved.*

4. 2018 Budget Retreat

*After some discussion, the Board directed Secretary Miller to finalize the 2017 budget changes and initiate the 2018 budget for board review at the Monday, September 25<sup>th</sup> meeting.*

**Pierce County Fire Commissioners Meeting Update:**

The September Pierce County Fire Commissioners meeting will be hosted by South Pierce and held at station 171 on Thursday, September 28 at 7:00pm.

**Good of the Order:**

*Commissioner Kadow gave the Chief kudos on the reduction in overtime and volunteer time increasing to 570 hours this month. She also praised AC Turner for his support and organization of our "internal customers" with the work party for the Chase family.*

*Commissioner Sebastian had no comment.*

*Commissioner Christian thanked the Local for their willingness to work with the District on the medical negotiations.*

*Commissioner Morris had the same thanks and added a thank you for the good reports given during the meeting.*

*Commissioner Werner stated her appreciation for all of the hard work given by everyone over the past few weeks.*

**Adjournment:** *On a motion made by Commissioner Christian and seconded by Commissioner Sebastian, the regular meeting for the Board of Fire Commissioners for South Pierce Fire and Rescue District 17 adjourned at 8:52 pm.*

Olivia Werner      9/18/17  
Commissioner Olivia Werner      Date

Summer Miller      9/18/17  
ATTEST: Summer Miller      Date  
District Secretary