

Request for Public Records (RCW 42.56)

Name of Requester		Phone Number		Date	
Address	City		State	Zip	
Requester Email Address					
To assist us in answering your request accurately and promptly, please identify the records you wish to inspect by referring to a specific title, name, identification number and/or description. If copies are needed, please indicate which file(s) you would like copied. There may be a fee for copying.					

Enter information you are requesting:

	Tracking No.
Dept./Office	Name of Person Taking Action
	Dept./Office